



Association of American Law Schools

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Bloomington

August 26, 2011

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**MEMORANDUM 11-12**

**To:** Deans of Member Schools

*Serving through 2011*

**Katharine T. Bartlett**  
Duke University

**From:** Susan Westerberg Prager, AALS Executive Director

**Daniel B. Rodriguez**  
The University of Texas

**Subject:** Designation of Elected Law School Representatives to the AALS House of Representatives

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**Dorothy Andrea Brown**  
Emory University

To prepare for the Association's 2012 Annual Meeting in Washington, D.C., and to update our records and mailing lists, we would appreciate you providing us with the name of your school's primary and alternate representatives for the AALS House of Representatives.

**Ann C. Shalleck**  
American University

The Bylaws of the Association (Section 3-2) provide, in part, "The Faculty of each member school shall select the individual who is to represent the school in the House of Representatives and an alternate representative to serve in the absence of the regular representative."

*Serving through 2013*

**Pat K. Chew**  
University of Pittsburgh

The representative should plan to attend the First Meeting of the House at 5:15 pm on Thursday, January 5, 2012, and the Second Meeting of the House at 5:15 pm on Saturday, January 7, 2011, or ensure that the alternate representative can attend.

**Paul Marcus**  
College of William and Mary

*Executive Director*

*Chief Executive Officer*  
**Susan Westerberg Prager**

We need an accurate list to permit timely mailing of agenda materials for the House of Representative sessions. Thus, we ask that you send an email to [hor@aals.org](mailto:hor@aals.org), with "2012 AALS HOR Representative" in the subject line, by October 14, 2011 containing the following information: School name, name of the AALS Representative and name of the Alternate AALS Representative.

*Managing Director*

**Jane M. La Barbera**

Thank you for helping us prepare for the 2012 Annual Meeting.

**cc:** AALS Executive Committee

SWP:alb